

**City of Alexandria, Virginia**  
**Commission on Information Technology**

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**AGENDA**

November 18, 2013 Meeting

**7:00PM – 8:30PM**

Conference Room 3008, City Hall

1. **Call to Order/Roll Call/Approval of Minutes** – 5 minutes
2. **Revised Charter** - 10 minutes – all members attending participate
  - a. UPDATE – The Commission approved our revised charter at the second public hearing on November 16, 2013
  - b. DETERMINE/AGREE on NEXT STEPS to effect the intent of our revisions
3. **Broadband Plan for the City/New Topic** – 30 minutes– Task Force Chair leads/all participate
  - a. RECAP – The Commission has agreed to guide/support the development of a broadband plan for the City. A task force has been chartered to begin work on framing how we will go about accomplishing this task. Catherine Rice and Rachid Chaker are leading this task force. Please contact either if you wish to participate with this task force.
  - b. UPDATE from the Task Force Chair/task group members
4. **Civic Engagement Task Force/New Topic** – 30 minutes– Task Force Chair leads/all participate
  - a. RECAP – The Commission agreed to address ways for increasing involvement with residents and stakeholders. A task force has been chartered to begin work on framing how we will go about accomplishing this task. Phil Acosta is leading this task group. Please contact either if you wish to participate with this task force.
  - b. UPDATE from the Task Force Chair/task group members
5. **New Business** – All members
6. **Adjournment** – Agree to adjourn

**FUTURE TOPICS**

- Conflict of Interest clause – addition/addendum to charter

**ACCOMPLISHMENTS**

- **Annual Report and Attendance Report submitted to City Council**